

CONTENTS

Group 1

	Page
1.1 The Most Outstanding LOM Treasurer Award	06
1.2 The Most Outstanding LOM Secretary Award	07
1.3 The Most Outstanding LOM Project Chairman Award	08
1.4 The Most Outstanding Member Award (Jaycee)	09
1.5 The Most Outstanding LOM President Award	10
1.6 The Most Outstanding LOM Public Relations Officer Award	11
1.7 The Most Outstanding Senator Award	12

Group 11

11.1 The Most Outstanding Un Millennium Development (MDG) Goal Project (Mentally and/or Handicapped)	13
11.2 The Most Outstanding Public Relations Project	14
11.3 The Most Outstanding Community Development Project	15
11.4 The Most Outstanding Membership Recruitment Program (Internal Or External Extension Programs)	16
11.5 The Most Outstanding NOM/LOM Project	17
11.6 The Most Outstanding Fund Raising Project	18
11.7 The Most Outstanding Business Development Program (Economic Affairs)	19
11.8 The Most Outstanding Regular Publication	20
11.9 The Most Outstanding Individual Development Program (Leadership Development)	21
11.10 The Most Outstanding Under Major Emphasis Theme	22
11.11 The Most Outstanding Project Under Youth Activities	23
11.12 The Most Outstanding International Development Program (International Affairs)	24
11.13 The Most Outstanding LOM in Sri Lanka	25
11.14 The Most Outstanding New LOM in Sri Lanka	26
11.15 The Most Outstanding Project of all	

Group 111

The Most Outstanding New Jaycee Award	27
The Most Outstanding Speaker of the Year Contest	28

GENERAL RULES FOR AWARD ENTRIES

1. TYPE OF AWARDS – There are three categories of NOM Awards

Group 1 - Awards presented to Individuals

Group 11 - Awards presented to Local Organization members (LOM's)

Group 111 - Awards presented by interview

2. ELIGIBILITY

All Local organization members and individual members of Junior Chamber International Sri Lanka may submit entries for awards, subject to the following provisions.

- A. All group 1 entries should contain a certification by the LOM president that the individual members has been included in the declaration of membership last submitted to the NOM.
- B. The LOM must be financial as at 30th September of the current year
- C. A LOM submitting an award entry must be of good standing and be eligible to vote at the convention where the Award entry is being submitted. Delinquent LOM's are not eligible to submit award entries.

3. WHO MAY SUBMIT ENTRIES

Submit Entries as follows:

Group 1 - By an Individual who has been inducted

Group 11 - By a LOM and subject to the following provisions

- a. Only one participating LOM may submit an entry for an award for joint projects between two or more LOM's
- b. A LOM may submit only entry for each award
- c. A LOM may not submit the same project for more than one award

Group 111 - By an individual who has been inducted

4. AWARD YEAR

- A. The award year extends from one month prior to the opening ceremony of the Preceding national convention to one month prior to the opening ceremony of the current national convention
- B. Entries judged at the previous convention, although they may be still covered by the above rule will not be eligible for submission at the current convention
- C. Any program or project submitted for an award should have been complete during this period.
- D. For continuous programs and projects, a major portion of the activity should have taken place during this period
- E. For the outstanding LOM president award, the president's year of office should be completed in the award year

5. METHOD OF SUBMITTING AN AWARD ENTRY

A payment of Rs. 200/= for each award entry has to be submitted to the Secretary General before the award submitting deadline

6. JUDGING

Deduction of Points for non-conformity of regulations

Points would be deducted on the following basis –

- A. Receipt of entries after the deadline time – 2 points per each delayed hour. The Award judging panel has the discretion to -
 - Alter the classification of any award entry if there is clear evidence that the award entry has been entered for the wrong award (thus incorrectly classified)
 - Award 10 points over the standard 100 points for evaluating the "Overall impression of the project". This applies to group 11 entries only
 - Award 10 points over the standard 100 points for evaluating the "Creative presentation of the award album"

B. Disqualification

In the event judges have clear evidence that any contents of an award entry is false, such entry will be disqualified

C. Composition of the Award Judging Panel

The awards judging panel should consist of not less than five members who have held office in the national executive committee of Junior Chamber International Sri Lanka. At least three of the members should have held NOM office within five years of the date of the convention

The Immediate Past National President shall be the chairman. In his/her absence, A past National President nominated by the Nom executive committee shall be the chairman

The Secretary General shall be a member of the award judging panel

D. Judging Procedure

a) The Chairman and each member of the panel shall have one vote. All decisions will be made by simple majority. In the event of a tie, the decision shall be made on the average of scores granted by all the judges. No judge may abstain from granting scores. However, each panel of judges will mark scores in accordance with the criteria for judging specified in the awards manual

Only in judging the most outstanding project of all, each judge shall total the score granted to each entry.

E. Absence of Judges

In the event any of the judges are absent, the judges may proceed with the judging, provided of course a majority of the panel of judges are present. In the event a majority of the judges are not present, an alternative date and time shall be fixed in consultation with the judges by the secretary general

F. Granting Award/Certificate of Merit

- a) To qualify for an award, the entry submitted must obtain a minimum of 6 - points.
- b) The judging panel is not obliged to grant an award if they feel that entries of sufficient have not been received
- c) The panel of judges may grant certificates of merit, if deserving such special recognition, provided the entry submitted obtain a minimum of 50 points

G. Decision of Judges

The chairman shall destroy all working sheets, tabulations, charts, etc upon completion of judging

H. Destruction of Working Sheets/Tabulations

The chairman shall destroy all working sheets, tabulations, charts, etc upon completion of judging

I. Report of the Panel of Judges

Upon completion of judging, the chairman shall submit a written report to the secretary general, including –

- a) The names of all judges and their status
- b) The results of the judging in the same format and order as the awards appear in the awards manual. A clear listing of the awards and certificates of merit is important
- c) The view of the judges on the entries received
- d) Recommendations, if any

Each winner of an award will be issued a certificate in addition to the trophy presented.

THE MOST OUTSTANDING LOM TREASURER AWARD

To : An Individual Jaycee

In Recognition of : The Outstanding achievement in the field of financial management of a LOM and the proper maintenance of financial records

Judging : The allocation of points would be as follows –

- a. Cash flow Statement and Budget for the year 15 point
Prepared at the beginning of the year
- b. All payments made by cheque 20 points
- c. Maintenance of basic cash book and 15 points
Journal/other records
- d. Voucher system for all payments 15 points
- e. All monthly bank statements reconciled 05 points
- f. Accounts of projects done during the year 10 points
Audited individually
- g. Percentage of dues actually collected and 10 points
action taken in this regard
- h. Prior approval obtained from the 10 points
EXCO/Board For all unbudgeted
expenditure

No entry form is needed, how ever, all financial documents require to be furnished to the Awards Judging Panel

THE MOST OUTSTANDING LOM SECRETARY AWARD

To : An Individual Jaycee

In Recognition of : The contribution rendered to the LOM in effective correspondence, record keeping and furtherance of an award program

Judging : The allocation of points would be as follows –

- a. Effective communication 20 points
- b. Dispatching minutes prior to meetings 15 points
- c. Re-conveying matters conveyed to LOM by The NOM board of directors 20 points
- d. Adopting and prompting a LOM awards program 20 points
- e. Maintaining an up to date membership And officers directory of the LOM 10 points
- f. Maintaining LOM records effectively 15 points

**THE MOST OUTSTANDING LOM PROJECT
CHAIRMAN AWARD**

To : The Most Outstanding LOM Chairman of the Year

In Recognition of : The contribution and service rendered by a LOM project Chairman

Judging : The allocation of points would be as follows –

- a. Submitting the complete set of project proposal Forms for EXCO/Board recommendations 10 points
- b. Adhering to EXCO/Board recommendations 10 points
- c. Conducting at least 3 project committee meetings Prior to implementing the project 10 points
- d. Securing sponsorship to cover at least 50% of the project cost 20 points
- e. Reporting to the general membership of the Project progress and to the EXCO/Board In writing in the form of a report 10 points
- f. Launching the project without major short comings 10 points
- g. Dispatching letters of launching of the project 15 points
- h. Conducting the evaluation meeting within 2 weeks of completing of the project 15 points

THE MOST OUTSTANDING MEMBER AWARD (JAYCEE)

To : An individual Jaycee (Excluding LOM Presidents)

In Recognition of : The outstanding contribution made by an individual member towards promotion and development of the organization locally and nationally

Judging : The allocation of points would be as follows –

- a. Support to own LOM/NOM 20 points
- b. Extension of LOM/NOM 20 points
- c. Training & orientation programs conducted Prior to implementing the project 20 points
- d. Initiative & Innovation 20 points
- e. Contribution to public image of JCI 20 points

THE MOST OUTSTANDING LOM PRESIDENT AWARD

To : A LOM President (An acting president may compete for this award if he/she has so been in office for a period of not less than six consecutive months)

In Recognition of : The most outstanding LOM president of the year.

Judging : The allocation of points would be as follows –

a. General Management (Membership, Finance, Planning, PR, Assigned JCISL officer visits are Compulsory)	25 points
b. Leadership	20 points
c. Participation of members in activities and programs	15 points
d. Achievement of projects	20 points
e. Value to member	20 points

**THE MOST OUTSTANDING LOM PUBLIC RELATIONS
OFFICER AWARD**

To : An Individual Jaycee

In Recognition of : Services rendered by an individual in effective public relations and furtherance of the Jaycee corporate image

Judging : The allocation of points would be as follows –

- | | |
|--|-----------|
| a. General planning & execution | 15 points |
| b. Quality of publications (News Letters) | 15 points |
| c. Quality of public relations projects | 15 points |
| d. Benefit to NOM | 10 points |
| e. Benefit to LOM to achieve its public relations Objective for the year | 10 points |
| f. Effective communication & Publicity | 10 points |
| g. Courtesy Calls | 10 points |
| h. LOM internal public relations | 05 points |
| i. Contribution to the public image of Jaycees | 10 points |

THE MOST OUTSTANDING SENATOR AWARD

To : An individual Senate Member

In Recognition of : The outstanding contribution made by an individual Senate member towards promotion and development of the organization locally and nationally.

Judging : The allocation of points would be as follows –

- a. Civic & Governmental Involvement 25 points
- b. Evidence of continued adherence to the JCI Creed 25 points
- c. Personal involvement in programs to develop young people 25 points
- d. Evidence of continued support for the Junior Chamber movement 25 points

**THE MOST OUTSTANDING UN MILLENNIUM
DEVELOPMENT GOALS PROJECT MDG (MENTALLY
AND/OR PHYSICALLY HANDICAPPED PROJECT) AWARD**

To : JCISL LOM

In Recognition of : The most outstanding project conducted for the benefit
of mentally and/or physically handicapped

Judging : The allocation of points would be as follows –

- a. General planning, execution and evaluation 10 points
- b. Membership participation 10 points
- c. Public Relations 20 points
- d. Benefit to the community 20 points
- e. Benefit to the organization 20 points
- f. Participation of UN agencies in the project 20 points

**THE MOST OUTSTANDING PUBLIC RELATIONS
PROJECT AWARD**

To : JCISL LOM

In Recognition of : The most outstanding program or project under the area of public relations for the year

Judging : The allocation of points would be as follows –

- | | |
|---|-----------|
| a. Overall favorable public image created for JCISL | 40 points |
| b. Participation by members | 10 points |
| c. Benefit to community | 15 points |
| d. Planning, execution and finance | 25 points |
| e. Benefit to the organization | 10 points |

**THE MOST OUTSTANDING COMMUNITY DEVELOPMENT
PROJECT AWARD**

To : JCISL LOM

In Recognition of : The most outstanding project under the area of
community

Judging : The allocation of points would be as follows –

- | | |
|--------------------------------|-----------|
| a. Survey | 10 points |
| b. Analysis | 10 points |
| c. Planning | 10 points |
| d. Action | 10 points |
| e. Evaluation | 10 points |
| f. Membership participation | 15 points |
| g. Benefit tot the community | 25 points |
| h. Benefit to the organization | 10 points |

**THE MOST OUTSTANDING MEMBERSHIP RECRUITMENT
PROGRAM AWARD (INTERNAL & EXTERNAL
EXTENSION PROGRAM)**

To : JCISL LOM

In Recognition of : The most outstanding program or project under the area
of public relations for the year

Judging : The allocation of points would be as follows –

- | | |
|--------------------------------|-----------|
| a. General planning, execution | 20 points |
| b. Membership participation | 15 points |
| c. Benefit to community | 15 points |
| d. Benefit to organization | 30 points |
| e. Continuity of program | 20 points |

THE MOST OUTSTANDING NOM/LOM PROJECT AWARD

To : JCISL LOM

In Recognition of : The service rendered by a LOM or provisional LOM to the NOM to achieve the furtherance of the purpose of Jaycees

Judging : The allocation of points would be as follows –

- | | |
|--|-----------|
| a. Benefit accrued to NOM to achieve its objectives For the year | 20 points |
| b. Monetary benefit to the NOM | 20 points |
| c. Benefit to the LOM concerned | 20 points |
| d. Benefit to the Community | 15 points |
| e. Benefit to individual Jaycees | 15 points |
| f. Participation | 10 points |

**THE MOST OUTSTANDING FUND RAISING
PROJECT AWARD**

To : JCISL LOM

In Recognition of : The most outstanding Fund Raising project of the year

Judging : The allocation of points would be as follows –

- | | |
|--|-----------|
| a. General planning & execution | 20 points |
| b. Participation by sponsors and/or membership | 20 points |
| c. Benefit to organization | 40 points |
| d. Finance | 10 points |
| e. Supporting material | 10 points |

**THE MOST OUTSTANDING BUSINESS DEVELOPMENT
PROGRAM AWARD (ECONOMIC AFFAIRS)**

To : JCISL LOM

In Recognition of : The best project reflecting a LOM's involvement in the economic affairs during the year

Judging : The allocation of points would be as follows –

- | | |
|--|-----------|
| a. Promotion of free enterprise | 25 points |
| b. Project achievement/impact | 25 points |
| c. Benefit to community/participants | 20 points |
| d. General planning & execution | 15 points |
| e. Benefit to organization image/profile | 15 points |

**THE MOST OUTSTANDING REGULAR
PUBLICATION AWARD**

To : JCISL LOM

In Recognition of : An outstanding LOM publication

Judging : The allocation of points would be as follows –

- | | |
|--|-----------|
| a. General Planning & Execution | 15 points |
| b. Financing | 10 points |
| c. Quality of news content | 15 points |
| d. Appearance & Layout | 15 points |
| e. Circulation (Method 7 Figures) | 10 points |
| f. Effective Coverage
(Local, national & International) | 15 points |
| g. Benefit to Community | 10 points |
| h. Benefit to Organization | 10 points |

**THE MOST OUTSTANDING INDIVIDUAL DEVELOPMENT
PROGRAM AWARD (LEADERSHIP DEVELOPMENT)**

To : JCISL LOM

In Recognition of : The most outstanding project in the field of individual development

Judging : The allocation of points would be as follows –

- a. General Planning, Execution and Finance 25 points
- b. Participation 15 points
- c. Benefit to organization 25 points
- d. Benefit to participating members 25 points
- e. Supporting material 10 points

**THE MOST OUTSTANDING PROJECT UNDER MAJOR
EMPHASIS THEME AWARD**

To : JCISL LOM

In Recognition of : The best LOM program or project conducted incorporating the current major emphasis theme (MET) of the NOM

Judging : The allocation of points would be as follows –

- | | |
|---------------------------------|-----------|
| a. General Planning & Execution | 10 points |
| b. Membership Participation | 10 points |
| c. Non – Jaycee Participation | 15 points |
| d. Benefit to Organization | 20 points |
| e. Benefit to Community | 25 points |
| f. Supporting material | 10 points |
| g. Contribution to the MET | 10 points |

**THE MOST OUTSTANDING PROJECT UNDER YOUTH
ACTIVITIES AWARD**

To : JCISL LOM

In Recognition of : The most outstanding project under youth activities

Judging : The allocation of points would be as follows –

- | | |
|---|-----------|
| a. General planning & execution & finance | 20 points |
| b. Membership Participation | 15 points |
| c. Benefit to Community | 40 points |
| d. Benefit to Organization | 10 points |
| e. Supporting material | 05 points |
| f. Continuity of program | 10 points |

**THE MOST OUTSTANDING INTERNATIONAL
DEVELOPMENT PROGRAM (INTERNATIONAL AFFAIRS)**

To : JCISL LOM

In Recognition of : The most outstanding program under the area of international affairs

Judging : The allocation of points would be as follows –

- a. General Planning, Execution & Finance 20 points
- b. Participation by Membership 20 points
- c. Promotion of International Understanding 40 points
- d. Benefit to the Community 10 points
- e. Benefit to the Organization 10 points

THE MOST OUTSTANDING LOM IN SRI LANKA AWARD

To : JCISL LOM

In Recognition of : The most outstanding LOM in Sri Lanka

Judging : The allocation of points would be as follows –

- a. LOM management (membership, finance PR, planning, assigned JCISL officer visits are compulsory etc) 30 points
- b. Individual development programs (Training Competitions etc) 20 points
- c. Community Development program 20 points
- d. International Programs 15 points
- e. Business development programs 15 points

**THE MOST OUTSTANDING NEW LOM IN
SRI LANKA AWARD**

To : A new LOM affiliated to Junior Chamber International Sri Lanka within a period of 8 months of it's existence as full member

In Recognition of : The most outstanding LOM in Sri Lanka

Judging : The allocation of points would be as follows –

- | | |
|--|-----------|
| a. LOM management (100% efficiency program) | 20 points |
| b. Individual development programs (Training) | 20 points |
| c. Community Development programs | 20 points |
| d. Business development programs | 20 points |
| e. Public & Media Exposure | 10 points |
| f. Growth (Membership recruitment program) (Internal & External) | 10 points |

THE MOST OUTSTANDING NEW JAYCEE AWARD

To : A new Jaycee who has been inducted in the current award's year

In Recognition of : An Outstanding new member of not more than one year who has gained the necessary Jaycee knowledge and contributed towards his/her LOM

Judging : The allocation of points would be as follows –

- a. On SPOKE card 25 points
- b. Interview (JCI Knowledge) 25 points
- c. Personality 25 points
- d. Ability of Expression/Leadership 25 points

Each candidate will be interviewed by the awards judging panel. Chapter SPOKE card authenticated by the LOM president, LOM Secretary and the NOM assigned Vice President should be submitted to the panel.

THE MOST OUTSTANDING SPEAKER OF THE YEAR AWARD

To : An Individual Jaycee of not more that 3 years standing as at the list convention, who was a member in the LOM declaration prior to the last convention

In Recognition of : Outstanding speaking ability

Judging : The contestants will be judged on the basis of their delivery, speech, content and salesmanship. Contestants will receive their assigned topics and required length of speech when registrations are called for by the NOM